

Supplement to Rules and Regulations 1.5

Saint Paul the Apostle Catholic Church COLUMBARIUM RULES AND REGULATIONS

Columbarium Niche Inscription Guidelines

All inscriptions on niches must fit in the specified space using the specified font. Technical limitations of granite engraving limit small fonts and characters. Lengthy inscriptions will be sent to the engraver to determine the exact engraved length before approval or return for decreasing length.

TITLES

In addition to a person's name, certain titles, ranks, and affiliations are permitted.

Titles of military rank, religious and profession titles are permitted. The form of all titles (combinations of capital and small letters) is not possible in all cases, and superscripts (1st, 2nd, etc.) are not possible. In such cases, a form that the available font permits will be allowed. The Licensee will determine whether to use the modified form or omit the title.

Salutary titles such as Mr., Mrs., Ms., etc. are not permitted.

AFFILIATIONS

Military, professional, and religious affiliations are permitted. All affiliations will be abbreviated without punctuation using the generally accepted form of such abbreviations, i.e.: USA (Army), USAF (Air Force), USCG (Coast Guard), USMC (Marines), USN (Navy), MD (doctor of medicine), SJ (Jesuits), etc.

Titles or affiliations from organizations or clubs are not permitted. A business or club rank (corporate president, Grand Knight, etc.), or business or club affiliation (GE, K of C, etc.) is not permitted. The Remembrance file is a good place to record these experiences and achievements.

APPROVALS

The Pastor and Columbarium Advisory Board may deny use of any title or affiliation that is found not in compliance with the goals of the Columbarium and Parish.

FORM OF TITLE AND AFFILIATION INSCRIPTION - NICHE

Niche inscriptions with titles and/or affiliations will be in the following format:

Title abbreviation(period) - First Name - Middle Initial/Name - Last Name - Affiliation

Title Abbreviations will be in the form generally used by the affiliated organization, i.e. COL. or COL (depending on branch), Rev., etc.

Affiliation Abbreviations will be in the form generally used by the affiliated organization. A comma will not be used between the Last Name and the Affiliation and no punctuation will be used in or after the Affiliation. Space permitting, an extra space will be inserted between the last name and the Affiliation.